

Kashia School District
Minutes
Board Meeting, May 10, 2017

1. Meeting called to order at 4:22 by Board President Paul Chappell
Roll Call: Trustee Maxine Barboza, Trustee Paul Chappell, Trustee Charlene Pinola
Absent: None
Staff: Frances Johnson, Peter Tufele, Patti Pomplin
Community: Violet Chappell
2. Approval of Agenda: Moved by Trustee Pinola, seconded by Trustee Chappell to approve as presented.
3. Public Comment on Non Agenda Items: None
4. Communication: Letter from County of Sonoma Board of Supervisors, previously signed form 700 used the incorrect year, new forms were signed by the board.
5. Consent Items: Moved by Trustee Pinola, seconded by Trustee Barboza to approve the consent agenda as presented.
 - 5.1 Approval of April 12, 2017 Board Minutes
 - 5.2 Approval of Warrants from April 2017
 - 5.3 Approval of 2017-18 Calendar
 - 5.4 Approval of MOU for 2017-18 IT Services
6. Reports and Communications
 - 6.1 Governing Board – Trustee Chappell stated the alarm when off on Saturday and when he checked the back door was unlocked. He was given the code needed to assure the alarm company everything was OK.
 - 6.2 Superintendent – Stated success with animal vaccination program “Compassion for Animals”, environment education is happening with gardening and use of the trail, county Superintendent of Schools will do a site visit on Wednesday, May 31, looking at fiber optic internet and available funds.
 - 6.3 Teacher – Reported the animal clinic will be coming back May 21, class getting ready for testing with help from Rick Hansen and Rick Phelan, the tech connection is a big issue, trying to put together a field trip with PTO, started an indoor PE class on Tuesdays and Thursdays.
 - 6.4 Business Manager – posted her May and June calendars on wall.
 - 6.5 PTO – None.
7. Items Scheduled for Information and Discussion
 - 7.1 2017-18 Budget – tentative budget has \$11,811 over expenditure, business manager will work with Superintendent to find possible new revenue streams and where to make possible cuts.

7.2 2017-18 LCAP – format from CDE website was presented; Superintendent will be working with SCOE to meet required formatting; need to complete community, staff and student surveys which are being sent by Superintendent.

7.3 School Van Obligations - per Doctor's orders, Lorraine cannot drive the van, subs are currently Angela, Martina and Peter. It was decided that non-high school and non-Kashia children should not be on the van, only current students and adults on field trips. Marciella expressed an interest in being the van driver for 2017-18, she would need to be fingerprinted. Van is being parked in Trustee Chappell's driveway, it was stated it should only be parked at school. Old van was declared a surplus.

7.4 Late or Tardy Employees/Contracted Services – It is the expectation of an employer to have employees on both payroll and as vendors on campus for their assigned duties at their assigned time. The District will have an in-house policy stating a vendor can have one tardy/no show per month, any days beyond that would mean they would be subject to termination. In case of illness or emergency, the District office or teacher should be notified no later than the start of the school day.

7.5 The Board had its 2nd reading of policies:

- BP 1312.1 Complaints Concerning District Employees
- AR 1312.1 Complaints Concerning District Employees
- BP 1312.2 Complaints Concerning Instructional Materials
- AR 1312.2 Complaints Concerning Instructional Materials
- Exhibit 1312.2 Complaints Concerning Instructional Materials
- BP 1312.3 Uniform Complaint Procedures
- AR 1312.3 Uniform Complaint Procedures
- AR 1312.4 Williams Uniform Complaint Procedures
- Exhibit 1312.4 Williams Uniform Complaint Procedures

7.6 Parent Packets – The District needs to have information to the parents at the start of school each year which provides the school calendar, policies and up to date information as well as forms to be returned to school. If a prior packet cannot be located one will be developed for the 2017-18 school year.

8. Items Scheduled for Discussion and Action

8.1 Final Reading Board Policies – Moved by Trustee Pinola, seconded by Trustee Barboza voted unanimously to approve board policies as presented:

- BP5117 Interdistrict Attendance
- AR5117 Interdistrict Attendance

8.2 Interagency Agreement – Moved by Trustee Pinola, seconded by Trustee Barboza and voted unanimously to approve the Interagency Agreement transportation procedures to ensure school stability for foster students requested by SCOE legal counsel.

9. Items Scheduled for Future Board Meetings
 - 9.1 Board Policies
 - 9.2 2017-18 School Calendar – already approved
 - 9.3 2017-18 LCFF, LCAP and Budget
 - 9.4 Surplus Van/Computers

10. Adjournment at 5:11

Special Board Meeting, Wednesday, June 7, 2017 4:00 p.m. for Public Hearing
Regular Board Meeting, Wednesday, June 14, 2017 4:00 p.m.

Respectfully submitted: Patti Pomplin

Signed: _____
Charlene Pinola, Clerk